



Brazos County Emergency Services District #4

BOARD MEETING MINUTES

May 22, 2024 – 5:45 pm

Brazos County ESD #4
Brushy Creek Fire Station
6357 Raymond Stotzer Parkway
College Station, Texas 77845

The following are minutes of the Brazos County Emergency Service District 4 (BCESD4) agenda items discussed, considered and action taken as appropriate. The following BCESD4 Board Members attended; Jill Jones, Anthony Oehler, and Jordan Mitchell. Joe Warren and Mike Record attended as guests.

The Board of Emergency Service Commissioners of Brazos County ESD 4 reserves the right to go into a closed meeting on any agenda item under Section 551.074, Texas Government Code.

1. **Call to Order and Establish a Quorum.** (Godby)
Quorum established.
2. **Citizen comments** (Godby)
No citizen comments received.
3. **BCESD4 Gifts & Donations, Public Recognitions.** (Godby)
No donations reported.
4. **Approval of BCESD4 April 17th Regular Board Meeting Minutes** (Godby)
Anthony Oehler moved to "accept the April 17th BCESD4 Board Meeting as written."
Steve Godby seconded. Motion passed with unanimous consent.
5. **Discussion and Action of Station 3 Bay Addition and Renovations** (Chief Warren/Godby/Mike Record – Arkitex Studio)
Discussion on color selections; Arkitex will put the project out for bid in the next couple of weeks.
6. **Treasurers Report including, but not limited to financial status, budget reports, account balances, bills, Wells Fargo banking and payments** (Mitchell)

Mitchell reported the BCESD4 has a balance of \$145,388.90 in the Strategic Reserve account. As of April 30, 2024, the balance for property tax accounts is \$1,598,742.48 and the balance for sales tax account is \$297,182.01. Jordan Mitchel reported that all sales tax credits are now directly deposited into the propert account via ACH.

7. **Brazos County Precinct 4 VFD Report** (Chief Warren)

Chief Warren reviewed the Brazos County Precinct 4 VFD's financials, operations, training, apparatus and facilities along with immediate and future needs.

The VFD4 checking account is currently \$11,791.33.

The Chief reported their call volume for April was 55 calls and 319 calls year to date.

Training is scheduled weekly for the firefighters throughout May.

Apparatus Report: 421 needs the foam system replaced and 444 needs the fuel guage repaired.

Chief Warren discussed the need to hire additional firefighters to help fill in the voids in scheduling. Anthony Oehler made a motion to hire 2 additional duty crew firefighters to help with fill current shifts. Expenses for the 2 new hires are not to exceed \$5,000 each. Jordan Mitchell seconded the motion. Motion passed with unanimous consent.

8. **Discussion and Action of Summer 2024 BCESD4 Newsletter** (Godby)

Each board member will review and provide suggestions for edits to Steve Godby.

9. **Status of Government Capital Loan** (Oehler)

Loan funds will hit the bank account on Wednesday, March 20th. Plans will be made to pick up the truck in the next 10 days.

10. **Next Meeting Dates:**

June 18th – 5:45 pm

July 10th – 5:45 pm

11. **Adjournment:** 7:27 pm

**Respectfully Submitted,
Jill Jones - BCESD 4 Board Member**